

# **POLICY AND RESOURCES COMMITTEE**

## **VIRTUAL MEETING NOTICE AND AGENDA**

For a virtual/remote meeting to be held on Monday, 19 July 2021 at 7.30 pm

Members of the Policy and Resources Committee:-

Councillors:

Sarah Nelmes (Chair)  
Matthew Bedford  
Stephen Cox  
Stephen Giles-Medhurst  
Alex Hayward  
Paula Hiscocks  
Chris Lloyd

Dominic Sokalski (Vice-Chair)  
Reena Ranger  
Andrew Scarth  
Roger Seabourne  
Phil Williams  
Debbie Morris

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*Joanne Wagstaffe, Chief Executive  
Monday, 12 July 2021*

“The Local Authorities and Police and Crime Panels Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 made under the Coronavirus Act 2020 enable Council / Committee meetings to be held in a virtual format and enables remote attendance.

The meeting will start at 7.30pm and will be virtual / remote, in that they will be conducted at no specific location and all participants are at various locations, communicating via audio and online.

The Council welcomes contributions from Members of the public to its discussion on agenda items at Planning Committee meetings. Contributions will be limited to one person speaking for and one against each item for not more than three minutes. Please note that in the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will automatically be given the right to speak on the item at that next meeting of the Committee. Details of the procedure are provided below:

Members of the public wishing to speak will be entitled to register and identify which application(s) they wish to speak on from the published agenda for the remote meeting. Those who wish to register to speak must do so by notifying the Committee team by e-mail ([CommitteeTeam@threerivers.gov.uk](mailto:CommitteeTeam@threerivers.gov.uk)) 48 hours before the meeting. The first 2

people to register on any application (1 for and 1 against) will be sent a link so that they can join the meeting to exercise that right. This will also allow the Committee Team to prepare the speaker sheet in advance of the remote meeting to forward to the Chair of the meeting.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part 1 business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act and the laws of libel and defamation.

**Please note that the meeting is being held virtually. The business of the meeting will be live streamed at –**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES**

(Pages 5  
- 16)

To confirm as a correct record the Minutes of the Policy and Resources Committee meeting held on 14 June 2021.

**3. NOTICE OF OTHER BUSINESS**

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

**4. DECLARATIONS OF INTEREST**

**To receive any declarations of interest.**

**Policy**

**5. MEMBER TRAINING**

(Pages  
17 - 28)

The purpose of the report is to recommend a framework for Member Training for 2021/22 to the P&R Committee.

To determine that the Council do not sign up to the Member Charter but look to work towards achieving its standards.

**6. HOUSING DELIVERY TEST ACTION PLAN**

(Pages  
29 - 50)

This report is to update Members on the Housing Delivery Test that was published in January 2021, and for Members to approve the revised Action Plan.

The National Planning Policy Framework (NPPF) requires Councils to prepare an action plan where housing delivery has fallen below the housing requirement.

The Action Plan analyses the reasons for the under-delivery of new homes and sets out actions to improve housing delivery within the District.

## **Resources**

### **7. MOTIONS UNDER PROCEDURE RULE 11**

(Pages  
51 - 58)

Under Rule 11(6) of the Council Constitution it was agreed by the Chief Executive and Monitoring Officer in consultation with the Chair of Council that the following motion be referred to the Policy and Resources Committee. The proposer and seconder of the motion will be invited to the meeting to present the motion under new Rule 11(11).

*Proposer: Cllr Alex Hayward, seconded by Councillor Ciaran Reed*

In order to maximise transparency and electoral accountability this Council believes that the residents of Three Rivers should all be able to access the meetings of this Council via live streaming and that this Council looks to implement this facility as soon as possible.

A report has been provided as background information to the motion.

### **8. WORK PROGRAMME**

(Pages  
59 - 64)

To receive the Committee's work programme.

### **9. OTHER BUSINESS - if approved under item 3 above**

### **10. EXCLUSION OF PRESS AND PUBLIC**

If the Committee wishes to consider the remaining item in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph X of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

### **1. OTHER BUSINESS - IF APPROVED UNDER ITEM 3 ABOVE**

**To receive any declarations of interest.**

**General Enquiries: Please contact the Committee Team at**  
[committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)